

To receive a recommendation from the Devolution Sub Committee and consider any action or associated expenditure

Devolution Sub Committee minutes 11th May 2023

10/23/24 TO RECEIVE AND CONSIDER CORNWALL COUNCILS REVISED HEADS OF TERMS FOR VICTORIA GARDENS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Town Clerk informed Members of Cornwall Council's revised Heads of Terms to form a five-year Leasehold.

The Town Clerk confirmed the existing Town Council Public Liability insurance covers all areas that the Town Council is responsible for, there are no additional costs should Members wish to proceed with the five-year Leasehold.

The Community Link Officer advised that the Heads of Terms will be refined and formed as the basis of the Leasehold and the referral of the Maurice Huggins Room as Tea Rooms would be amended at the point of drafting the Leasehold.

It was proposed by Councillor Bullock, seconded by Councillor B Samuels and resolved to **RECOMMEND** to Full Council to be held on 1st June 2023;

1. To approve Cornwall Council's revised Heads of Terms to form a five-year Leasehold for the Maurice Huggins Room and Victoria Gardens, **subject to the Personnel Committee identifying additional work levels to efficiently discharge works required by the Town Council;**
2. To accept Cornwall Council's offer to provide the Town Council with a grant in the sum of £5,000 to undertake repair and maintenance works to the railings.

The Service Delivery Department already service the Maurice Huggins Room as required.

Victoria Gardens - Schedules of Work to include the following:

- Grass Cutting.
- Tidying and maintaining pathways.
- Emptying bins and litter picking.
- Health & Safety Checks.

It is estimated the above works will add **5 hours per week** to our schedule in season, from February/March through to October/November.

These hours will be absorbed within current manning levels while we are evaluating the number of hours required to carry out and complete our seasonal schedules of works.

End of report
Service Delivery Manager.